

## Guidelines for Authors

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<b>Deadline</b>	The article must be available to us (re-magazine@ireb.org) on the given date.
<b>Author's profile</b>	Two authors' profiles are requested for the RE Magazine: <ul style="list-style-type: none"><li>• A <b>short profile</b> of about 160 characters with blanks</li><li>• A <b>more detailed profile</b> of about 500 characters with blanks</li></ul> The author's profile will be completed by <ul style="list-style-type: none"><li>• a <b>portrait photo</b> of the author. Please ensure that the photo has a minimum size of 500 pixel x 500 pixel and a minimum resolution of 72 dpi.</li></ul>
<b>Article volume</b>	Please send us not more than 8 pages (including images) as an editable text file (e.g. Word).  In case numerous images form part of the article, 8 pages may be exceeded.
<b>Elements of the article</b>	The article itself must comprise: <ul style="list-style-type: none"><li>• the headline,</li><li>• a sub-headline,</li><li>• a teaser text (about 100 words)</li><li>• the body text</li><li>• headings within the body text</li></ul> The body text may include: <ul style="list-style-type: none"><li>• enumeration lists,</li><li>• images (tables have to be formatted as images)</li></ul>
<b>Don'ts</b>	The article may not be of an advertising character. Therefore the author has to refrain from the promotion of tools, companies, trainings etc.
<b>Font</b>	The font size of the text should be 11 point. For special emphasis on a piece of text italic formatting can be used.
<b>Image files</b>	All images included in the article must be sent to us as separate files once your article is accepted. The resolution of the image file must be as follows: <ul style="list-style-type: none"><li>• <b>screenshots</b> 72 dpi - preferably uncompressed PNG</li><li>• <b>other image files</b> 750 pixel (width) at 72 dpi - preferably PNG, high-quality JPG</li></ul>

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<b>Feedback from the editor</b>	<p>After the submission of your abstract/article the editor will give you a feedback within</p> <ul style="list-style-type: none"><li>• 10 working days for abstracts</li><li>• 20 working days for articles</li></ul> <p>The editor might have suggestions for improvement. Please plan resources for the implementation of these suggestions.</p> <p>Submit the reworked abstract/article to the editor within</p> <ul style="list-style-type: none"><li>• 5 working days for abstracts</li><li>• 10 working days for articles</li></ul> <p>If your abstract is accepted please submit the article within 20 working days.</p>
<b>Feedback from the final editing</b>	<p>If the editor did not have any suggestions for improvement of the article, you will receive a URL and a password leading to the final editing of your article within periods mentioned above.</p> <p>This link is meant for proofreading and checking the graphics, which might also be layouted.</p> <p>Your feedback is requested within 5 working days.</p>
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