

Guidelines for Authors

Deadline The article must be available to us (re-magazine@ireb.org) on the given date.

Author's profile The authors' profile should be around 350 characters including blanks and is completed by a **portrait photo** of the author. Please ensure that the photo has a minimum size of 500 pixel x 500 pixel and a minimum resolution of 72 dpi.

Article volume Please send us not more than 8 pages (including images) as an editable text file (e.g. Word).
In case numerous images form part of the article, 8 pages may be exceeded.

Elements of the article The article itself must comprise:

- the headline,
- a sub-headline,
- a teaser text (about 100 words)
- the body text
- headings within the body text

The body text may include:

- enumeration lists,
- images (tables have to be formatted as images)

References Any article that is not an opinion article must have bibliographic references.

Bibliographic references must comply with the following characteristics:

- They must be verifiable, reliable and recognized sources (e.g., authors of recognized prestige, research articles belonging to universities of recognized prestige or published in publications of recognized prestige).
 - References to personal works or those of related companies should not exceed 25%.
 - References should link explicitly to the respective part of the referred article (chapter, page, topic, etc.), to help the reader identify the relevant content.
 - References cannot belong to pages whose quality has not been verified or whose content may change (e.g., Wikipedia - this site has articles of excellent quality, but there is no guarantee that all articles are of quality).
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Don'ts	<p>The article may not be of an advertising character. Therefore, the author has to refrain from the promotion of tools, companies, trainings, etc.</p>
Font	<p>The font size of the text should be 11 point. For special emphasis on a piece of text italic or bold formatting can be used.</p>
Image files	<p>All images included in the article must be sent to us as separate files once your article is accepted. The resolution of the image file must be as follows:</p> <ul style="list-style-type: none">• screenshots 72 dpi - preferably uncompressed PNG• other image files 750 pixel (width) at 72 dpi - preferably PNG, high-quality JPG
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