

Guidelines for Authors

Deadline	The article must be available to us (re-magazine@ireb.org) on the given date.
Author's profile	<p>Two authors' profiles are requested for the RE Magazine:</p> <ul style="list-style-type: none">• A short profile of about 160 characters with blanks• A more detailed profile of about 500 characters with blanks <p>The author's profile will be completed by</p> <ul style="list-style-type: none">• a portrait photo of the author. Please ensure that the photo has a minimum size of 500 pixel x 500 pixel and a minimum resolution of 72 dpi.
Article volume	<p>Please send us not more than 8 pages (including images) as an editable text file (e.g. Word).</p> <p>In case numerous images form part of the article, 8 pages may be exceeded.</p>
Elements of the article	<p>The article itself must comprise:</p> <ul style="list-style-type: none">• the headline,• a sub-headline,• a teaser text (about 100 words)• the body text• headings within the body text <p>The body text may include:</p> <ul style="list-style-type: none">• enumeration lists,• images (tables have to be formatted as images)
Don'ts	<p>The article may not be of an advertising character. Therefore the author has to refrain from the promotion of tools, companies, trainings etc.</p>
Font	<p>The font size of the text should be 11 point. For special emphasis on a piece of text italic formatting can be used.</p>
Image files	<p>All images included in the article must be sent to us as separate files once your article is accepted.</p> <p>The resolution of the image file must be as follows:</p> <ul style="list-style-type: none">• screenshots 72 dpi - preferably uncompressed PNG• other image files 750 pixel (width) at 72 dpi - preferably PNG, high-quality JPG

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After the submission of your abstract/article the editor will give you a feedback within

- 10 working days for abstracts
- 20 working days for articles

The editor might have suggestions for improvement. Please plan resources for the implementation of these suggestions.

Submit the reworked abstract/article to the editor within

- 5 working days for abstracts
- 10 working days for articles

If your abstract is accepted please submit the article within 20 working days.

Feedback from the final editing

If the editor did not have any suggestions for improvement of the article, you will receive a URL and a password leading to the final editing of your article within periods mentioned above.

This link is meant for proofreading and checking the graphics, which might also be layouted.

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If you have any questions, please contact us at re-magazine@ireb.org
